

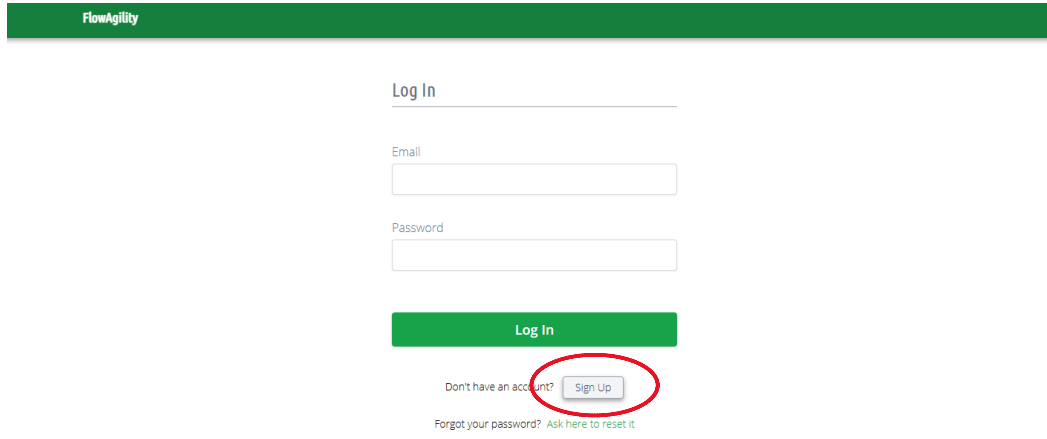
## FlowAgility portal registration process

1. Open a web browser and visit the website:

<https://flowagility.com/user/login>

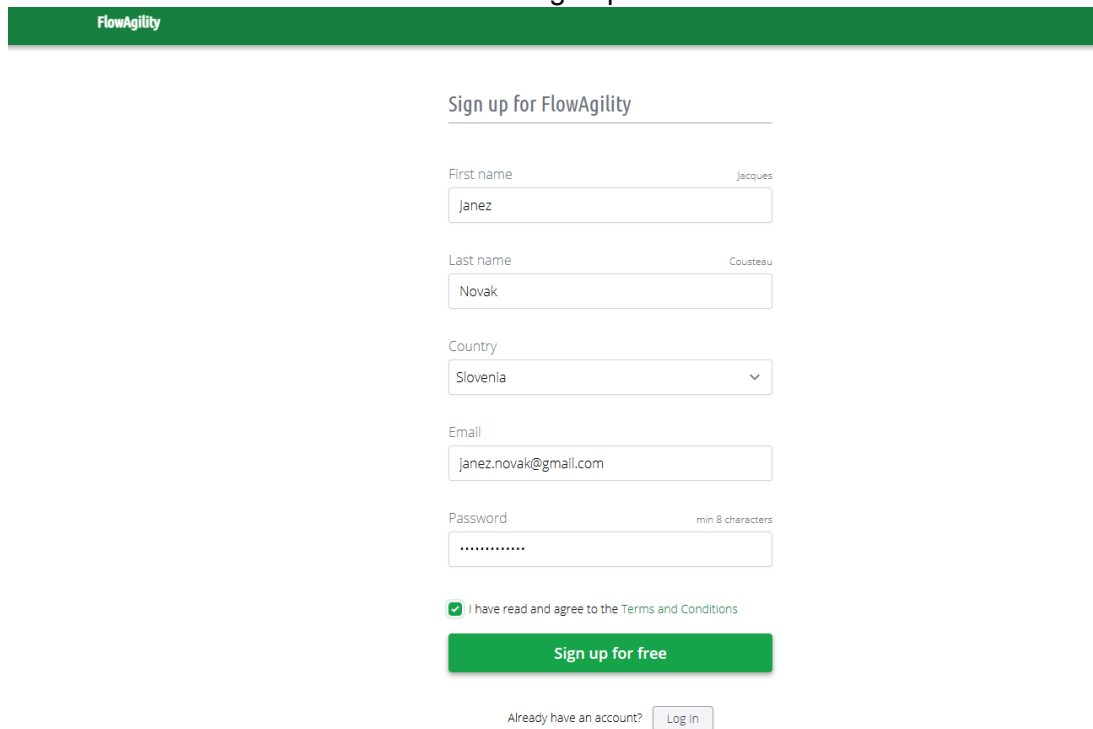
If you are already registered, enter your email address and password.

If you are not yet registered, you will need to create a new account. In this case, click on the "Sign Up" button.



The image shows the FlowAgility login page. At the top left, the FlowAgility logo is displayed. Below it, the heading "Log In" is followed by a horizontal line. There are two input fields: "Email" and "Password". Below these fields is a green "Log In" button. Underneath the button, there is a link "Don't have an account? Sign Up" where the "Sign Up" text is circled in red. At the bottom, there is a link "Forgot your password? Ask here to reset it".

2. A form for creating a new user will open. Fill in the fields "First Name", "Last name", "Country", enter your valid email address and create a password for access. The password must contain at least 8 characters. Check the box "I have read and agree to the Terms and Conditions" and click "Sign up for free".



The image shows the FlowAgility sign up page. At the top left, the FlowAgility logo is displayed. Below it, the heading "Sign up for FlowAgility" is followed by a horizontal line. There are several input fields: "First name" (with "Jacques" as a placeholder), "Last name" (with "Cousteau" as a placeholder), "Country" (a dropdown menu showing "Slovenia"), "Email" (with "janez.novak@gmail.com" as a placeholder), and "Password" (with "min 8 characters" as a placeholder). Below these fields is a checkbox labeled "I have read and agree to the Terms and Conditions" which is checked. At the bottom, there is a green "Sign up for free" button. Below the button, there is a link "Already have an account? Log In".

3. After clicking, you will receive an email from [info@flowagility.com](mailto:info@flowagility.com) with the following content:

*Hello [your name],*

*Please confirm your email by clicking this link or visiting the url below.*

*[https://flowagility.com/user/confirm/\[sequence of letters\]](https://flowagility.com/user/confirm/[sequence of letters]).*

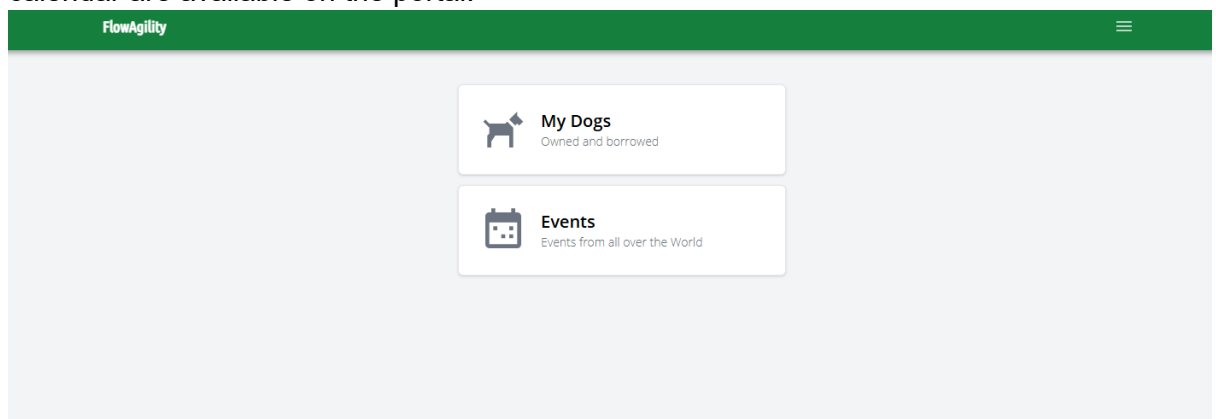
You can click on the link and you will be redirected back to the FlowAgility website.

This completes the process of creating a personal account.

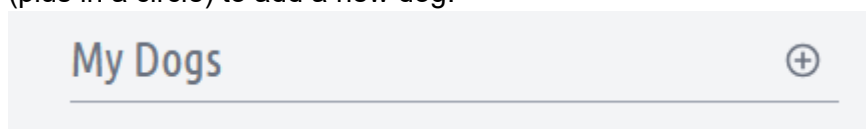
In the next step, you need to enter information about the dogs you will be competing with.

## Procedure for registering a dog on the FlowAgility portal

1. After successful registration, options for dog registration and the competition calendar are available on the portal.



2. To register a dog, click on the "My Dogs" button and then select the small button (plus in a circle) to add a new dog:



3. After clicking on the add dog button, a new form will open. You need to enter data in the following fields: "Microchip", "Name(short)" (your dog's short name, if your dog is a pedigree dog, an additional field will open for entering the pedigree name after selecting the dog's breed), "Gender", "Height (cm)", "Birth date" and "Breed".

Example of a form for entering a mixed breed dog:

## Dog's profile

---

Microchip 15 digits

Name (short) example: Click

Gender

Height (cm) example: 23.5

Birth date YYYY-MM-DD

Breed

**Create dog**

Back

If your dog is a pedigree dog, additional fields will appear after selecting the breed: "Studbook Federation", "Studbook No." and "Studbook Name":

## Dog's profile

---

Microchip 15 digits

Name (short) example: Click

Gender

Height (cm) example: 23.5

Birth date YYYY-MM-DD

Breed

The following fields are not obligatory and can be filled at any moment later.

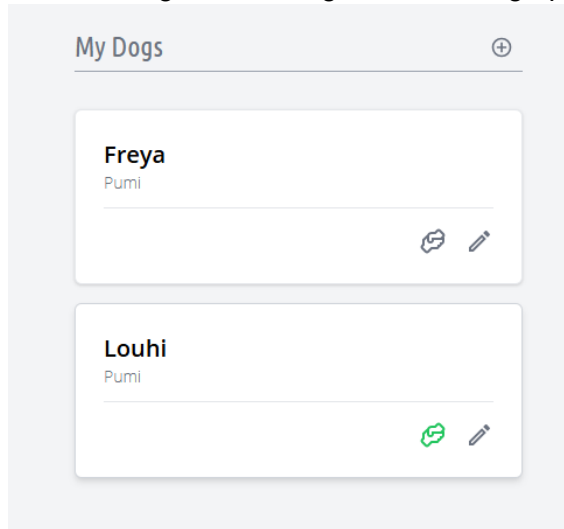
Studbook Federation

Studbook No.


Studbook name

**Create dog**

4. After clicking "Create dog", the new dog appears in the "My Dogs" tab.



## How to lend a dog to another competitor

1. If you want your dog to run with another handler, both handlers must first be registered on the FlowAgility portal. To lend your dog, you need to know the email address of the new handler with whom the dog is registered on the portal.
2. After logging into the portal, first click on the "My Dogs" button. Select the dog you want to lend from the list of dogs and click on the button  (handshake picture).
3. The form for lending a dog will open. The fields "Dog's name" and "Breed" are already filled in, you just need to enter the email address of the person who will be performing with your dog. All you have to do is click on the "Lend my dog" button and the dog will also appear in the new handler's profile.

## Lend my dog

---

- You can lend your dog so that someone else can register with him.
- That persons needs to be registered in our platform with the email you are providing.
- From now on, this person can register with your dog at any event.
- On the dog's profile, you can see the list of people you've given permission to register with him.
- You can stop lending your dog at any time. Data from past events will not be changed but this person will not be able to register with your dog for future events.
- If you have any questions, please don't hesitate to contact the FlowAgility team.

Dog's name

Breed

Person

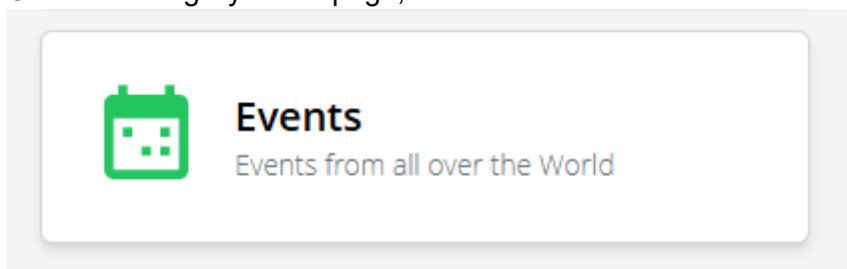
name@email.com

**Lend my dog**

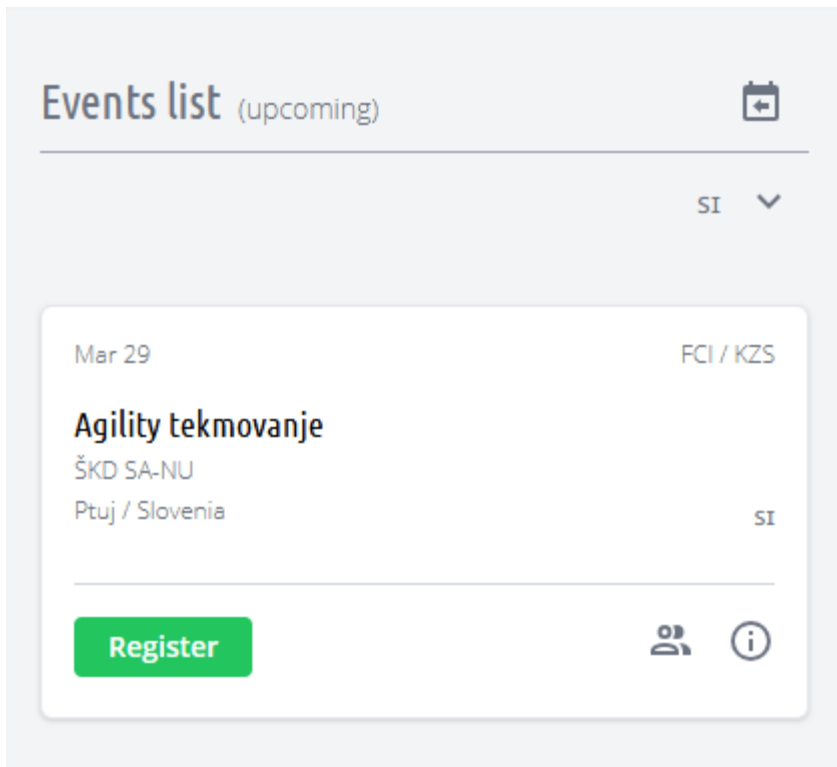
Back

## Competition registration

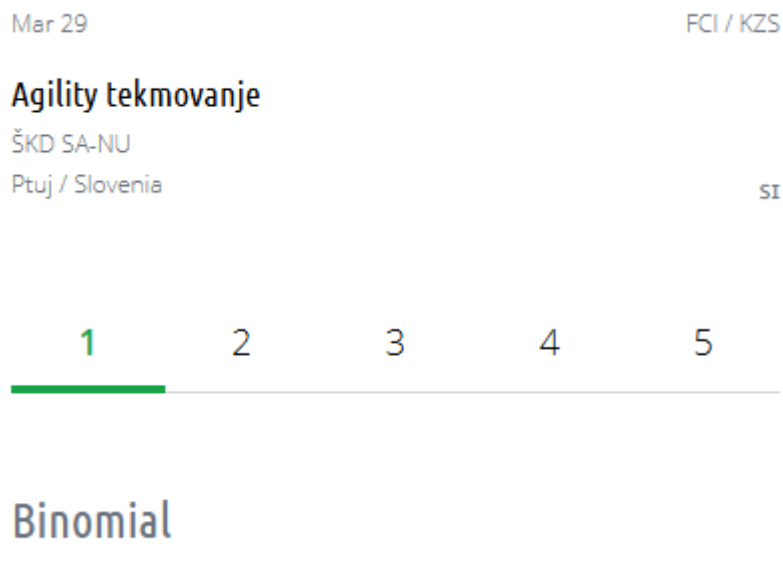
1. On the FlowAgility home page, select the "Events" button.



2. A list of all competition that can be registered for will open. To select only Slovenian competition list, select the SI symbol in the upper right corner.



3. Select the "Register" button. A page with a detailed description of the competition will open, click "Register" again. Then a page with 5 steps to complete the registration will open.



In the first step, you select the dog you are entering for the competition and click the "Continue" button.

Mar 29

FCI / KZS

## Agility tekmovanje

ŠKD SA-NU

Ptuj / Slovenia

SI

1

2

3

4

5

## Trials



**agility tekmovanje ŠKD SA-NU**

Mar 29

**Continue**

In the second step, you select how many days you are registering for in the case of a multi-day competition (there is no option to select for a one-day competition).

Mar 29

FCI / KZS

## Agility tekmovanje

ŠKD SA-NU

Ptuj / Slovenia

SI

1

2

3

4

5

## Trial

Grade

Grade 3



Category

Medium



**Continue**

In the third step, you select the level (A0, A1, A2, AV+ or A3) and category (S, M, I or L) of your dog.

Mar 29

FCI / KZS

## Agility tekmovanje

ŠKD SA-NU

Ptuj / Slovenia

SI

1

2

3

4

5

## FCI Trials

Federation

Kinološka zveza Slovenije - Cynological Associat ▼

License number

Club

I don't have license

Continue

In the fourth step, under "Federation", enter the federation that issued your work book, under "Licence number", the work book number, and under "Club", the club you are competing for. In the fifth step, you just need to review all your information, click "Register" and you are registered for the competition.